

Report of the Head of Democratic Services

Democratic Services Committee – 15 March 2016

COUNCILLOR INDUCTION 2017

Purpose:	To consider and provide a response to the Welsh Local Government Association (WLGA) Consultation document relating to Councillor Induction 2017. Additionally, the Committee are asked to comment on an early Draft Councillors Induction Programme 2017.
Policy Framework:	None.
Consultation:	Access to Services, Finance, Legal.
Recommendation(s):	It is recommended that:
1)	A response be made in respect of the Welsh Local Government Association (WLGA) Consultation relating to Councillor Induction 2017.
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Finance Officer:	Carl Billingsley
Legal Officer:	Tracey Meredith
Access to Services Officer:	Phil Couch

1. Introduction

- 1.1 Training and Personal Development is vital for Councillors and Co-opted Members. It helps them to progress, improve and to carry out their role as effectively as possible.
- 1.2 Training is the process of acquiring the essential skills required for a certain role. Personal Development puts emphasis on broader skills, which are applicable in a wide range of situations such as decision making and creative thinking.

2. Councillors Induction Programme 2017

- 2.1 To that end there is a need to prepare a Councillors Induction Programme 2017 for the Councillors elected and re-elected in May 2017. The draft Programme is appended as **Appendix A**.
- 2.2 The Welsh Local Government Association have circulated a consultation document relating to a Councillors Induction Programme 2017. This is appended as **Appendix B**.
- 2.3 The Committee is asked to consider the early draft Councillors Induction Programme and to use it as a useful tool to assist in drafting a response to the WLGA. The consultation period closes on 18 March 2016.

2.4 The Councillors Induction Programme is aimed at newly elected and returning Councillors. Co-Opted Members are also invited to attend.

3. Equality and Engagement Implications

3.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

4. Financial Implications

4.1 Any costs that arise will be minimal and will be met from within existing budget.

5. Legal Implications

5.1 None.

Background Papers: None.

Appendices:

<i>Appendix A</i>	<i>Draft Councillor Induction Programme 2017</i>
<i>Appendix B</i>	<i>WLGA Councillor Induction Programme 2017 Consultation</i>